**Project Charter**

**Project Name:** HealthSync Development Project  
**Project Sponsor:** MedSolutions Inc.  
**Project Manager:** [Project Manager Name]  
**Date:** July 1, 2023

**Purpose:**  
To develop HealthSync, an integrated healthcare management platform tailored for medium-sized clinics, providing a comprehensive suite of tools for EHR, appointment scheduling, billing, telemedicine, and patient engagement.

**Goals and Objectives:**

* Deliver a user-friendly, scalable, and HIPAA-compliant platform by March 31, 2024.
* Reduce administrative burdens and enhance patient care for clinics with 5 to 50 practitioners.
* Ensure seamless integration with existing systems and third-party tools.

**Key Deliverables:**

* Fully functional HealthSync software.
* Training materials and user documentation.
* Post-launch support services.

**Success Criteria:**

* Timely project completion.
* Positive user feedback from pilot clinics during beta testing.
* Achievement of initial adoption targets within 6 months post-launch.

**Stakeholders:**

* Internal: Executive team, project team, sales and marketing.
* External: Pilot clinics, regulatory bodies, end-users (clinic staff and patients).

**Constraints:**

* Budget cap of $5 million.
* 9-month development timeline.
* Compliance with evolving healthcare regulations.

**Assumptions:**

* Clinics have reliable internet connectivity.
* Stakeholders will provide timely feedback.
* Third-party integration partners will cooperate fully.

**High-Level Risks:**

* Regulatory changes impacting compliance requirements.
* Delays in third-party system integration.
* Resistance to adoption from end-users.